



Friday, 11 December 2015

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 21 December 2015**

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Bye (Chairman)

Councillor Amil

Councillor O'Dwyer

Councillor Bye

Councillor Stringer

Councillor Carter

Councillor Sykes

Councillor Cunningham

Councillor Winfield

Councillor Ellery (Vice-Chairman)

### **External Advisors**

Mr Buckpitt, Mr Ellis, Capt Lloyd and Mr Stewart

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**A prosperous and healthy Torbay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207087**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

[www.torbay.gov.uk](http://www.torbay.gov.uk)

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# HARBOUR COMMITTEE AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 6)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 21 September 2015.
3. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
5. **Tor Bay Harbour Authority Budget and Harbour Charges 2016/17** (Pages 7 - 35)  
To consider a report which provides Members with the opportunity to set the Tor Bay Harbour Authority Budget and approve the Harbour Charges to be levied by Tor Bay Harbour Authority.
6. **Brixham Capital Repairs** (Pages 36 - 41)  
To consider a report that seeks approval for the allocation of capital spend towards necessary work at Brixham Harbour.
7. **Procurement of Harbour Workboat** (Pages 42 - 49)  
To consider a Report on a Brixham Harbour Workboat.

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| 8.  | <b>Tor Bay Harbour Authority Quarterly Budget Monitoring Report</b><br>To consider the Tor Bay Harbour Authority Quarterly Budget Monitoring Report.  | (Pages 50 - 58)   |
| 9.  | <b>Paignton Harbour Development Opportunity</b><br>To receive a verbal report on a development opportunity at Paignton Harbour.   | (Verbal Report)   |
| 10. | <b>Annual Compliance Audit of the Port Marine Safety Code.</b><br>To consider the Annual Compliance Audit of the Port Marine Safety Code.   | (Pages 59 - 109)  |
| 11. | <b>Review of Tor Bay Harbour Legislation</b><br>To consider a report that enables the Harbour Committee, on behalf of the Harbour Authority, to review and be aware of their existing powers based on local and national legislation. | (Pages 110 - 114) |
| 12. | <b>Man and Boy Statue Brixham Harbour</b><br>To consider the Man and Boy Statue, Brixham Harbour.   | (Pages 115 - 118) |
| 13. | <b>Annual Harbour Users Survey</b><br>To consider the results of the Annual Harbour Users Survey.   | (Pages 119 - 137) |
| 14. | <b>Internal Audit Report - Risk Management</b><br>To note the Internal Audit Report on risk management.   | (Pages 138 - 147) |
| 15. | <b>Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)</b><br>To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net).   |                   |
| 16. | <b>Torquay/Paignton and Brixham Harbour Liaison Forums</b><br>To note the minutes of the above Harbour Liaison Forums.  |                   |